Guide to Starting a Business in Sunriver

If you are starting a new business in or relocating an existing business to Sunriver, you may have questions about what is required to get started and what services are available to assist you.

Your first step in starting a business in Sunriver, Oregon begins with a business plan, research, and preparation. If you would like to have personal assistance with this step, contact The Small Business Development Center <u>Central Oregon SBDC</u> at Central Oregon Community College can assist you with business planning and conducting market research. They can help navigate the registration process, create a business plan, explore financing options, and assist with a breadth of other tasks related to starting your business.

Location, Location

Information for Oregon business registration, business tax numbers, insurance, permits & licensing, hiring and employer obligations including, checklists and forms for every step can be found at the Business Portal.

The Sunriver Area Chamber of Commerce web site provides information on business resources available in the community. The <u>Sunriver La Pine Economic Development Office</u>, in collaboration with EDCO can assist you with identifying available commercial/industrial sites and buildings, navigating the planning and construction process, and identifying programs and resources to assist you in facilitating your project.

Contact Information:

Deschutes County Planning Department (541) 388-6560 planning@deschutes.org

Deschutes County Building Department (541) 388-6574 cdd-webmaster@deschutes.org

Sunriver Area Chamber of Commerce
Kristine Thomas, Director
(541) 593-8149 exec@sunriverchamber.com

Sunriver La Pine Economic Development
Patricia Lucas, Director
(248) 693-3049
sledexecutivedirector@gmail.com

Economic Development for Central Oregon has a list of resources <u>EDCO Business Incentive Resources</u> where you will find information on incentives available, along with other economic development services.

The Sunriver Area Chamber of Commerce has a business resource section that also provides information on economic development services available. <u>Sunriver Area Chamber of Commerce</u>

Construction or Renovation Projects

Deschutes County regulates the types of uses that are permitted for all properties in the city limits. If you do not have a location for your business, you will need to know which zoning districts to search. If you have a location selected, you should ensure that the use that you are proposing is permitted before you sign a lease or purchase agreement. Deschutes County Land Use Planning

Land Use Review

The first step in the process is to contact the planning department to discuss the proposed project and set up a time for a pre application review. <u>Deschutes County Site Plan Review Process</u> The land use review and approval process can take up to 120 days. The city can also discuss system development charges (SDC) at this time, as they may relate to your development.

Interior/exterior building renovations or new construction

Once you have selected your property and know that the proposed use is allowed, contact Deschutes County to determine what building permits are required. <u>Deschutes County Building Permits</u> The time required for the approval process can vary, depending on the project proposed.

The flow chart below recaps the items explained above:

